



# Certificate Order Form

Date: \_\_\_\_\_

Please print information clearly.


Attention/Contact for Delivery Address: \_\_\_\_\_

Bill to Address:  
\_\_\_\_\_  
\_\_\_\_\_

Ship to Address (Federal Express cannot ship to P.O. Boxes):  
\_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

| Qty. | Description   | Net Each  | Total     |
|------|---|---|-----------|
|      | Authorized - 4th Edition "Tower Climbing Safety and Rescue" Wallet ID Card  |   |           |
|      | Competent - 4th Edition "Tower Climbing Safety and Rescue" Wallet ID Card<br><i>(Only Instructors that have upgraded to the "Competent Level Instructor" can certify climbers at the "Competent" level.)</i>  |   |           |
|      | Competent Upgrade - 4th Edition "Tower Climbing Safety and Rescue"<br><i>(Only Instructors that have upgraded to the "Competent Level Instructor" can certify climbers at the "Competent" level.) *Student must have been trained by the same company within the previous 6 months at the "Authorized" level.</i> |   |           |
|      | <b>STUDENT PHOTOS MANDATORY</b><br><a href="https://www.comtrainusa.com/instructor-photo-tool/">https://www.comtrainusa.com/instructor-photo-tool/</a><br><i>Scan the QR code if you are uploading from your phone.</i>   |  | MANDATORY |

**SHIPPING AFTER PROCESSING:**  
 Regular Mail: FREE  
 Overnight Delivery: \$35.00  
 Expedited Service: Call for pricing

**Total:** \_\_\_\_\_  
**Shipping Charge (to the left):** \_\_\_\_\_  
**Additional Charge (if any):** \_\_\_\_\_  
**Total Due:** \_\_\_\_\_

**\*All orders will be processed within 5-7 business days upon receipt of required documentation, information and payment. \* Expedited Orders must be Pre-Approved – please call Comtrain. \* Expedite Fee will apply**

(We will not be liable for the names misspelled on this form. \$45.00 fee for changes after printing.)  
 \*\*Please print a list of names to be certified. Use attached sheet.

Company Name: \_\_\_\_\_

### PAYMENT OPTIONS (check your preference)

1. Provide credit card information over the phone. Comtrain will contact the person below for credit card information.
2. Request an invoice for payment over a secure link. A final invoice with a secure payment link will be emailed to the contact.

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Orders will be put in line for processing upon receipt of payment and required class documents.  
Processing time is 4 to 5 business days.

**\*Certificate Orders will NOT be processed without student photos\***

**Cancellation: NO REFUNDS**



|                     |      |           |
|---------------------|------|-----------|
| Student Name: _____ | Auth | Competent |
| Student Name: _____ | Auth | Competent |
| Student Name: _____ | Auth | Competent |
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